TRANSFER IN FORM

Please sign your name below and give this form to your international student adviser at the school you now attend or most recently attended OR if e-mailing this please type your initials as your signature.

I grant permission for the information requested below to be released to Oakland University.

<table>
<thead>
<tr>
<th>Print Name</th>
<th>Signature of Applicant</th>
<th>Date</th>
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In your most recent/current semester, were you enrolled in Academic courses, English language courses or both? (Please check the appropriate box below.)
- [ ] Academic courses
- [ ] English language courses
- [ ] Both

To: International Student Advisor/Designated School Official:

The above-named student has been admitted to Oakland University. In compliance with INS regulations we request confirmation of his/her status at your institution before approving transfer to OU. Please complete the following and return to OU via fax or postal mail (for contact information, please look in the upper right hand corner of this form):

1. **Current Immigration Status:**
   - SEVIS ID Number
   - Initial date of enrollment at your institution:
   - Date of Entry to the US:
   - Date of last attendance at your school:
   - F-1 Completion Date on I-20
   - I-94 #: __________ - __________
   - Date released in SEVIS
   - Oakland University School Code: DET214F00763000
   - J-1 Ending date of DS-2019
   - Sponsored by
   - Exchange Visitor Program #
   - Category

2. **Please check one of the following:**
   - [ ] The student is in good standing and is/has been pursuing a full course of study (or has already been reinstated to status by USCIS).
   - [ ] The student is out of status and a reinstatement to student status was filed on At USCIS (District: ________ ) and is pending. (Please enclose copies of documents filed with INS.)
   - [ ] The student is out of status, and we will advise him/her to apply for reinstatement upon receipt of a new I-20AB from Oakland University.
   - [ ] Other:

3. **Would this student be permitted to continue or return to your institution?**
   - YES [ ]
   - NO [ ]

   If your answer to the above question is NO, please explain:

4. **Please indicate the dates of any practical training (curricular, optional, academic) in which the student has participated:**
   - Dates:

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Name and Title of Designated School Official Completing this Form

____________________________

Signature

Date

Name of Institution

____________________________

Telephone Number:

E-Mail Address:

TransferInFormRev10/05
TRANSFER INFORMATION:

Basic Transfer Information:

Students transferring from another US institution to Oakland University must transfer school according to INS regulations.

Steps to complete a transfer:

1. The student must complete the student section of the Oakland University transfer document.
2. The International Student Advisor from their current school completes the International Student Advisor section of the transfer form. (This document is on the reverse side of this handout.)
3. Have your current International Student Advisor send via mail or fax the transfer form for Graduate Students to 248.370.4114 and Under Graduate Students to 248.370.6642.
4. Once you have arrived at Oakland University, make an appointment at the ISSO to complete this transfer process as soon as possible (you have only 15 days to do this). You can call 248.370.3358 to make an appointment.
5. Bring to the Appointment:
   a. Bring ALL I-20’s from your previous institution and the I-20’s you received from OU.
   b. Bring your passport & I-94 card.
   c. Bring the Transfer Form with you if your International Student Advisor did not mail it to OU.
   d. Any other Immigration paperwork that you may have.

NOTE: Failure to follow the above directions could jeopardize your immigration status. INS will not reinstate a student to status for failure to transfer school.

Transferring credit from another school:

Undergrad
If you are a transfer student, you will be required to provide the appropriate Admissions Office with the course descriptions and/or syllabi (translated into English) for the courses you have completed. When you have obtained your visa, please notify the appropriate office to have your transfer credit evaluated. For undergraduate programs contact James Pauley at the Office of Admissions, by phone (248) 370-4458, e-mail pauley@oakland.edu or mail 101 North Foundation Hall, Oakland University, Rochester, MI 48309, USA. When requesting transfer information, please indicate what semester you will be starting at the university and when you will arrive. Transfer credit is never automatic or guaranteed.

Graduate
As a general rule Graduate Admissions does not accept the transfer of credits from foreign schools. If you have a particular request or question about graduate programs and credit transfer contact Paul Trumbull in Graduate Admissions, 160 North Foundation Hall, Rochester, MI 48309, USA or by phone (248) 370-3167 or e-mail gradmail@oakland.edu.